

**Evening Garden Club - Board Meeting
August 31, 2020, Zoom meeting**

Present

Sally Olson-Edge, Dan Edge, Linda Hadfield, Earl Hadfield, Ruby Moon, Marie Flamme, Kevin (KJ) Lee, Harriet Plumley, Kathy Clark, Kathi Tucker, Jackie Calvert

Agenda

KJ Lee was introduced as a candidate for Co-President and Harriet Plumley was introduced as a candidate for Co-Treasurer. Dan will call a special membership meeting to accept nominations for the secretary position for the 2020-2021 club year, and send out an online ballot for members to vote on nominees.

Kathi Tucker proposed a partnership between Benton County Master Gardeners (BCMG) and Evening Garden Club (EGC) to sponsor a sale of existing potted plants under current safety guidelines.

EGC would act as the sponsoring agent, procure a temporary nursery license, advertise the sale through Trumpetvine, collect and deposit proceeds, collect a 10% management fee, and grant remaining proceeds to the non profit group Friends of Benton Gardeners (\$800) and BCMG for the remaining profits. BCMG would provide the plants, set up the sale site, and create a sign-up system for customers.

The board approved this collaboration and requested that Kathi prepare a written statement outlining the roles of both EGC and BCMG.

The July 27, 2020 board meeting minutes were approved as written.

The treasurer reported that the starting balance in the checking account was \$1795.63 and ending balance of \$1749.58 for the month.

The financial review committee met (Earl, Dan, Harriet, Linda, and Kathleen) reported that no errors were found.

The treasurer's report was accepted as presented.

Dan presented a draft budget. There is uncertainty about how many members will renew due to meetings being held online. He prepared a budget anticipating membership income from 50 members. Additional income is anticipated from the fall bulb and master gardener sales, and possibly a spring bulb sale and workshops.

Anticipated club expenses are plant sale organizational fees, speaker fees, donation to the church for future in-person meetings, advertising, office expenses, directory, grants and scholarships, web expenses, and a raffle. Dan will finalize a draft budget to present at the October membership meeting.

Ruby has completed orders for the fall bulb sale and they should be delivered to Dan and Sally's home by October 7. It was decided that orders should be in to Kathleen between September 27th and October 6th with pick up scheduled for customers to pick up the week of October 11-15. Volunteers will be needed to help package bulbs October 9th and 10th.

Action items

Dan -

contact Kathi Tucker to relay the board approval of the EGC-BCMG collaboration
purchase a Zoom account for EGC
prepare revisions to the draft budget
Schedule online membership meeting via Zoom for the purpose of:
 taking nominations for candidates for officers for the 2020-2021 year
 notifying members of the upcoming bulb sale
 notifying members of upcoming speakers for monthly meetings
send out quarterly reminders about Trumpetvine purpose and limitations
talk to Becky and Rachel about changes to the website and officer email for club business

Kathleen -

prepare a catalog showing photos of bulb flowers and an ordering sheet with prices

Ruby-

send information to Signe to prepare a flyer

Sally-

prepare labels for bulb packages using information from Kathleen

All board members -

publicize bulb sale catalog and ordering information

Submitted by Jackie Calvert

		Treasurer Report: July 2020		
Starting Balance		July 1, 2020	\$ 1,795.63	Note No.
Income				
Santiam District returned OSFGC 2019 dues			\$ 257.00	1.
	Total Income		<u>\$ 257.00</u>	
Expenses				
OSFGC 2019 dues, late payment			\$ 257.00	1.
Donation: Corvallis Sustainability Coalition			\$ 45.00	2.
USPS: PO Box Change of Adress			<u>\$ 1.05</u>	
	Total Expenses		<u>\$ 303.05</u>	
Ending Balance		July 31, 2020	<u>\$ 1,749.58</u>	

Notes:

1. Oregon State Federation of Garden Club (OSFGC) 2019 dues paid to Santiam District of OSFGC.
Santiam District returned that payment and EGC paid OSFGC. 2020 dues will be paid in September.
2. Cashed FY 2019-20 check for canceled Spring Garden Festival as a donation, not a pre-pay (to be verified).
3. Savings Account Balance: \$7,005.42 includes \$0.18 Dividend for July

Related Comments:

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Related Comments: