

## Evening Garden Club Board Meeting

Feb 22, 2021 - Held online via Zoom

Attending: Dan Edge, KJ Lee, Earl Hadfield, Linda Hadfield, Harriet Plumley, Ruby Moon, Nancy Sarpola, Janet Magedanz, Jackie Calvert, Marge Alig, Jennifer Klammer, Svetlana Dascaluc, Kathleen Rochester

Marge reported recommendations of the Bylaws Committee to clarify wording regarding:

- dues paid after the due date of December 31st
- single and shared office holders to specify President and President-Elect, Secretary or Co-Secretaries, Treasurer or Co-Treasurers, and up to three Members-At-Large
- shared offices of secretary and treasurer would have overlapping two-year terms
- duties of appointed positions be listed in a procedures manual rather than in the bylaws

Svetlana received a grant request from an organization that has tax-exempt status of 501c4 rather than the 501c3 specified in our bylaws. KJ made a motion, seconded by Janet, to maintain the criteria supporting grants to only 501c3 organizations as delineated in the bylaws. The motion was passed unanimously.

The January 26, 2021 board meeting minutes were approved as revised.

Earl gave the January treasurer's report. At the beginning of January the checking account had \$5502 with income from dues of \$130, and expenses of \$471 for raffle prizes, post office box rental, and speaker costs. At the end of the month the checking account had balance of \$5161 and the savings account had \$7006 with a total ending the month with \$12,168.

The year to date total income was \$12586 and total expenses were \$9506 with a net gain of \$3080.

The board discussed increasing the amount of funds available to grant recipients given the net gain of the club. The discussion was tabled until we are assessed the costs due to website redesign and the board revisits the 2021 budget.

Ruby, Kathleen and Janet reported progress on the upcoming bulb sale. Melissa Cowan will organize packaging efforts, Christina Clark will provide space and tables for packaging, Cindy from the food co-op will donate bags, Kathleen will manage inventory, and Janet will create a catalog with pictures for the bulbs offered for sale. The sale will be held early in April.

There is still a need for volunteers for a nominating committee, webmaster, and to manage NPK posts.

Twelve people have indicated interest in purchasing books through the club. One additional copy of each book will be purchased as a donation to the library if the library does not currently have the books.

Ruby brought up that we need clarification of how the interest survey is distributed to members. Should it be part of the new member information, or distributed online as a questionnaire to all members? Should a prize be offered to members who respond with a completed survey? Ruby suggested adding a question about interest in participating in a community service project.

The next board meeting will be held March 29, 2021.

### Action Items:

KJ will continue his efforts to clarify the role of the Santiam District in our membership the with Oregon Federation of Garden Clubs. He will also create questions to assess specific club related talents and interests and send the list of questions to Dan.

Dan will send a copy of the budget to Earl, and Earl will prepare a year-to-date spending analysis for the next board meeting. Dan will also create a questionnaire to assess member interests.

Nancy will send a list of members who have expressed interest in volunteering to Melissa for possible packaging help.

