

## **Minutes of the August 25, 2023 board meeting of the Evening Garden Club (EGC)**

The meeting convened at 10 am, at Shepherd of the Valley Lutheran Church with Heather Emberson presiding. Other board members attending were Karen Hopson, Gayle Parrish, Patrick Emblidge, Judi DeBord, Nancy Haldeman, Janet Klingler, and NancyMandel.

1. **Announcements:** The Ice Cream Social was deemed a success by all. A post-event inventory was provided by Cathy Kerr.
2. **Changes/Additions to Agenda:**
  - a. Add item under Old Business: Raffles at general membership meetings
  - b. Add item under Annual Financial Review: What constitutes an invoice and a receipt
  - c. Add item under New Business: Native Plant Society meetings
3. **Minutes:** Minutes of the July 31, 2023, board meeting were approved by a motion.
4. **Treasurer's Report:** The Treasurer's July report was accepted. Ending balances for July are \$10,482.94 Savings and \$1,331.19 Checking.
5. **Committees:**
  - a. Membership: As of 8/20/23, 171 members (123 solo and 48 household). New members since March 2023: 37 (25 solo and 12 household)
  - b. Newsletter: Heather and newsletter editor Val Hall recently found a conflict in the number of publications per year. The Board clarified the EGC Policies and Procedures to state the newsletter will be published 8 times per year with special summer editions possible.
6. **Projects:**
  - a. Flower Therapy: Donna Westwood, chair, reported Susan Carozza will facilitate the project during the Winter months for continuity of this project.
  - b. Good Turn: Melissa Cowan, chair. Karen H reported activities are on hold until September.
  - c. Home Grown National Park: Robin Strauss, chair. The group continues to publicize ideas as it tries to identify a solidifying project.
  - d. Book Club: Next meeting August 30 at Tina Miller's house.
7. **Old Business:**
  - a. Annual Financial Review: The review submitted by Paul Westerberg was accepted by motion. One recommendation was to better document speaker fees. Program chairs will provide, at minimum, an email between the speaker and the chair to document the agreed upon fee. Speakers can also submit an invoice. As general information, reimbursements to individuals requires a Reimbursement Form (found online).
  - b. Budget Committee: Have yet to meet.

- c. Annual Donation to SVLC: The suggested donation to SVLC for use of their facilities for EGC BOD and general membership meetings is \$300 for July 2023 – June 2024. EGC Treasurer will send the funds and request a receipt from SVLC for this donation.
- d. Committee Chair Status: Per the BOD, the President will name Chairs to Committees in August of each year with the exception of Grants which requires a named Chair by October. Current status is -
  - i. Fund Raising: Committee members have been contacted. To be continued.
  - ii. Grants: In discussion
  - iii. Membership: Svetlana Dascaluc
  - iv. Nametags: Donna Schultz and Anna Cassilly
  - v. Newsletter: Valerie Hall. Val has asked to transition next year. Heather will pursue.
  - vi. Program: Karen Hopson. The current program (Oct-May) was set by current co-chairs Ruby Moon and Cathy Kerr. Karen will begin work on the next program year.
  - vii. Standing Cmte - Nominations: Open
- e. Zoom Meetings: Bekki, the EGC Webmaster, has declined to administer these meetings. The January and February 2024 meetings are to be Zoom Only, not hybrid in-person/Zoom. We are still looking for a technical administrator for these meetings. The general membership will be notified that their connectivity to EGC Zoom meetings are their individual responsibility, as EGC does not have the resources to address each member's unique internet connectivity issues.
- f. FaceBook Page - Home Grown National Park: Gayle Parish will chair this ad hoc committee with Patrick Emblidge and David Mandel
- g. Raffles: The BOD took next actions on last month's topic.
  - i. Motion 1: In the October and May general membership meetings, EGC will provide raffle tickets for two \$20 gift certificates from one of our local nurseries. The EGC Treasurer will procure the gift certificates. The motion passed.
  - ii. Motion 2: At each in-person general membership meeting, EGC will sell raffle tickets for a 50/50 fund (\$1.00 for one ticket, or \$5.00 for six tickets). One winning ticket will be drawn and the holder will receive 50% of raffle ticket sale money, and the EGC Grants Fund will receive the other 50%. The motion passed.

## 8. New Business

- a. Publicity/Public Relations: The Bylaws define this function as relating to local printed media, which over time, has essentially been phased out and replaced by social media. Neighborhood Native Kiosk, Juneteenth, various social media pages, and the EGC tri-fold brochure are the current public-facing tools. The EGC BOD is performing this function satisfactorily with no need for a committee or chair.
- b. Workshops and/or Craft Activities: 2013 was a busy year for these types of club activities. They tapered off and then in 2020, with Covid, stopped completely. Members have expressed interest in resuming hands-on activities with their fellow EGC members.

A number of possible topics were discussed. Heather offered to open this discussion to Trumpetvine, asking for topics and members who would be willing to host an event.

- c. Native Plant Society: Patrick Emblidge is Vice President of the local NPS. He said members of that group have expressed interest in partnering with EGC at some point. He will report back with additional details at a future date.

9. **Member/Visitor Comments:** Time was provided to discuss items not on the agenda.

10. **Executive Session:** The BOD went into executive session for 20 minutes.

11. **Next Meeting:** 4:00pm Monday, September 25, 2023 at SVLC.

The meeting adjourned at 11:50 am

Minutes submitted by Judi DeBord, co-secretary