

## **EVENING GARDEN CLUB BOARD OF DIRECTORS**

### **Minutes of the Monday, November 27, 2023 Meeting**

The meeting convened at 4:05pm at The Shepherd of the Valley Lutheran Church with Heather Emberson presiding. Other board members attending were Karen Hopson, Nancy Haldeman, Gayle Parrish, Janet Klingler, Hanne Niederhausen, Heinrich Niederhausen, and Judi DeBord. Absent were Patrick Emblidge and Nancy Mandel.

**1. Announcements** Patrick Emblidge resigned as a Member At Large from the Board, as he accepted a job in California. Patrick notified the Board on November 7<sup>th</sup>.

**2. Changes or Additions to the Agenda** Item 7B-Recruitment and Item 8-Member Requests

**3. Approval of Minutes** Minutes of the October 30, 2023 board meeting were approved by a motion.

**4. Accept Treasurer Report** The Treasurer's Report for October 2023 was accepted. Ending balance for Checking was \$1,275.92, Savings was \$8.22, and CD was \$9,143.53.

### **5. Committee Reports**

**A. Fundraising update and 50/50 raffle** Cory Koos has met with the group and they are brainstorming ideas for activities to raise funds. They will present their list of suggestions soon.

**B. Grants** The Grants Committee timeline for 2023 will be:

Announce grants program:	February 1
Begin accepting applications:	February 15
Stop accepting applications:	March 20
Applications review and recommendations:	March 21
Approval of awarded projects:	April 3
Announce winners, issue checks:	April 5
Accept reports from winners:	Until December 20

**C. Membership** Current membership is at 190

**D. Publicity** – A letter was written to Trader Joe's regarding flowers. Also, Neighborhood Planter Kiosk (NPK) articles have been sent monthly to Nancy Sarpola to post.

### **6. Old Business**

**A. Social Media Posting and Instagram** Gayle, Patrick and David Mandel met and came up with guidelines for EGC's social media presence. The primary point of online public contact is the EGC website ([corvalliseveninggardenclub.org](http://corvalliseveninggardenclub.org)).

Links in other social media applications (i.e. FaceBook, Instagram) should lead to the EGC website.

Names of Admins and the Admin credentials for these applications should be provided to the EGC

BOD and updated as needed. Members of these applications must be current EGC members, as liability insurance only covers current club members.

Gayle will follow up with Becky to get statistics on the EGC website.

**B. Audio Equipment** The speaker and microphone arrived. Battery needed to be charged to test.

**C. Workshops** At the October membership meeting, member response to begin scheduling workshops for the club was low. Unless requested by membership, workshops will not be pursued.

## **7. New Business**

**A. Greens Party - Kathleen Rochester** reported via Heather that raffle prizes, supplies, refreshments and a photographer are all set for the party. Project demonstrations will be offered.

**B. EGC Recruitment - Nancy H** Efforts are underway to recruit a replacement for the Member At Large position Patrick Emblidge held.

As a rule, the nominations committee timeline for elections is as follows: December – President appoints Nominating committee; January – Nominating committee begins; February – Nominating committee identifies candidates; March – announce slate of candidates via Newsletter; April - membership votes.

Nancy also encouraged all Board members to talk up the advantages of serving on the board.

**C. Update Website – Heather** Discussion on how inquiries from the website are handled and how to assure responses are timely. The list of key contact email addresses was reviewed, and many were not current. Gayle will discuss with Becky to get recommendations on how to handle these, and the Board will discuss at a later meeting.

**8. Membership/Visitor Comments and Requests – Heather** A member contacted Heather and again voiced frustration about the volume of messages on Trumpetvine and concern about the safety of Trumpetvine messages that contain links. Heather will contact this member and update the Board as needed.

**9. Next Meeting** No December meeting will be held unless an urgent issue arises for the Board. Brief discussion followed about possibly changing future EGC Board of Director meetings to begin at 2pm (rather than 4pm) to accommodate driving conditions in the winter months.

**10. Adjournment** The meeting was adjourned at 5:30pm

Minutes submitted by Judi DeBord, Co-Secretary